

Lakeside Lodge Policies



RESERVATIONS

Persons reserving a lodge must be at least 18 years or older, assumes responsibility for their group and condition of the lodge after group has left the premises. Lodges are reserved for the exclusive use of the reserving group. Lodges may not be opened to the public and collections of fees are prohibited.

REFUNDS & RESCHEDULING

Refunds will be issued only if the cancellation is made at least 30 days prior to the reservation date. Reservations may be rescheduled with 30 days or more notice. Refunds will not be issued due to inclement weather.

ALCOHOLIC BEVERAGES

Beer, liquor and wine are permitted by reserving groups within reserved area only. If alcohol is being served, the guest must comply with applicable liquor laws. If alcohol is being sold, in any manner, the guest is to contact the State for applicable liquor permit requirements. If a permit is required, the guest must provide Great Parks of Hamilton County in advance of the reservation with a copy of the permit and proof of liquor liability insurance listing Great Parks of Hamilton County as an additional insured.

DELIVERIES & DECORATIONS

Deliveries must be made during period of occupancy with a member of reserving group present. All equipment, containers, etc. must be removed from the premises before final departure. Only tape may be used to affix decorations to shelter or tables; however, all tape must be removed at the end of the event. Interior decorations are limited to table tops only. Open flames are not permitted, candles must be enclosed. Great Parks will post a sign at the Lodge indicating the group that is scheduled that day. All other signs are prohibited in Great Parks of Hamilton County including the entrances. Helium balloons are prohibited due to potential damage to ceiling fans.

SOUND & ATTRACTIONS

Noise or amplified sound must not disturb or interfere with any other activity outside the reserved area. Attractions or special equipment being provided by a vendor must be approved in advance. Email a detailed request to information@greatparks.org for review. Include confirmation number, vendor name and contact information. Great Parks does not participate or take any responsibility in the setup or filling of any attraction. Some activities are strictly prohibited.

CONSERVATION, FIRES & FIREWOOD

Fires are permitted in grills, fire rings or fireplaces only. Fires should not exceed three feet in height. Do not leave your fire unattended. Be sure that your fire is completely extinguished before leaving the area. Use of chain saws is prohibited. Cutting or chopping of trees, limbs and vegetation, collection of natural materials, and molesting wildlife is strictly prohibited. Garbage or any other materials that will emit excess sparks may not be burned.

Our region is under a firewood quarantine to help prevent the spread of invasive insects that threaten our forests. These pests spread primarily through movement of firewood. For that reason, movement of firewood in or out of the area is prohibited. Only store bought bundled firewood may be burned in Great Parks.

CHECK-IN & SETUP

A key lock box is located at a main entry door. An Access Code is provided on the reservation confirmation. Press each number button in sequence, press down on the upper slide button; remove the face of the lock box. Repeat sequence to place the face back into position inserting the lower edge first and upper edge second. A \$25 fee will be charged for each missing key or lock box component. Contract holder is responsible for room setup; tables and chairs are provided.

CHECK-OUT & CLEAN-UP

The reserving party will be held responsible for any damage to area and for cleanup. All garbage must be placed in provided receptacles and all decorations taken down. Contract holder will be invoiced for any damages or excessive litter.

MOTOR VEHICLE PERMITS

A valid Motor Vehicle Permit is required to enter the parks. Beginning April 2017 the lodge reservation fee includes park entry for invited guests. Individual permits may be purchased for future visits; cost for residents of Hamilton County \$10 annual/\$3 daily; other visitors cost is \$14 annual/\$5 daily. Otto Armleder Memorial Park and Fernbank Park are cooperative ventures with the City of Cincinnati; a Motor Vehicle Permit is not required.

FISHING & SWIMMING

Fishing and swimming are prohibited at lodge.

SMOKING POLICY / PARK DISTRICT BY-LAWS

All public indoor spaces are "non-smoking." All Great Parks' by-laws and regulations apply to the area. Park Rangers may terminate, upon just cause, any occupancy at any time without a refund.

EMERGENCY

In case of emergency, dial 911. For non-emergency Ranger response, call 513-521-3980 or 513-825-2280.

QUESTIONS

If you have any questions about the above guidelines, call Guest Services at 513-521-7275 for assistance.