

Chart Room Policies



RESERVATIONS

Persons reserving the Chart Room must be at least 18 years or older. Person making Reservation assumes responsibility for their group and condition of the Chart Room after group has left the premises. Make reservations by calling 513-521-7275 or in person at Winton Centre in Winton Woods during normal business hours Monday–Friday, 8 a.m.–4 p.m. We accept cash, check (\$30 fee will be charged to all returned checks), money order, Visa, MasterCard, American Express and Discover. The Chart Room is reserved for the exclusive use of the reserving group. Reserved facilities may not be opened to the public and collections of fees are prohibited.

REFUNDS & RESCHEDULING

Refunds will be issued only if the cancellation is made at least 30 days prior to the reservation date. Reservations may be rescheduled with 30 days or more notice. Refunds will not be issued due to inclement weather.

ALCOHOLIC BEVERAGES

As a licensed permit holder, Great Parks of Hamilton County must uphold the Ohio State Liquor Laws. Consequently all alcoholic beverages consumed on premise must be purchased in advance through Great Parks of Hamilton County Guest Services. Purchased alcohol must stay within the Chart Room and all other alcohol is strictly prohibited from being brought into the facility. It is the client's responsibility to inform the guests of this.

DELIVERIES & DECORATIONS

Deliveries must be made during period of occupancy with a member of reserving group present. All equipment, containers, etc. must be removed from the premises before final departure. Only tape may be used to affix decorations to Chart Room interior and tables, and, all tape must be removed at the end of the event by reserving group. Signs are prohibited in Great Parks of Hamilton County including the entrances. Helium balloons are prohibited in the room due to potential damage of the ceiling fan.

SOUND

Noise or amplified sound must not disturb or interfere with any other activity outside of the immediate area, without written permission from the Director. No outside amplified sound is permitted at Lake Isabella boathouse.

CONSERVATION, FIRES & FIREWOOD

Cutting or chopping of trees, limbs and vegetation, collection of natural materials, and molesting of wildlife is strictly prohibited. Fires are permitted in grills only. Please do not burn any garbage or any/other materials that will emit excess sparks. Do not leave a fire unattended and make sure fire is completely out before leaving the area.

CHECK-IN & SETUP

If the boathouse is open upon arrival, please notify the attendant inside. A key lock box is located at the main entry door. An Access Code is provided on the reservation confirmation. Press each number button in sequence, press down on the upper slide button; remove the face of the lock box. Repeat sequence to place the face back into position inserting the lower edge first and the upper edge second. If necessary, you may contact Guest Services at 513-521-7275, Monday–Friday, 8 a.m. to 4:30 p.m., or Ranger Headquarters at 513-521-3980, after 4:30 p.m. & weekends for assistance. The reserving group is responsible for room setup. Ten 36-inch square tables and 40 chairs are provided.

CHECK-OUT & CLEAN-UP

If the boathouse is open upon departure, please notify the attendant inside. The reserving party will be held responsible for any damage to the area and for cleanup. All garbage must be placed in provided receptacles and all decorations taken down. Person/Group reserving the lodge will be invoiced for any damages or excessive litter. Return keys to lock box.

PARKING

Parking is restricted to the lots in the area. Drive and turn around at the facility is for loading and unloading only. This is a fire lane; no parking is permitted.

MOTOR VEHICLE PERMITS

All vehicles entering Great Parks of Hamilton County must have a valid motor vehicle permit displayed. Attendees may purchase individual permits on the day of the event. Contract holders for any reserved area may pre-purchase group, annual or daily permits. Purchase must be made a minimum of 14 days in advance. Individual permits must be distributed by the contract holder to attendees prior to the day of the event. Group permits are noted on reports to park staff and do not require advance distribution.

FISHING & SWIMMING

Swimming is prohibited at all facilities. Fishing is permitted with the purchase of a fishing permit from the boathouse.

SMOKING POLICY / BY-LAWS

All public indoor spaces are "non-smoking." All Great Parks' by-laws and regulations apply to the area. Park Rangers may terminate, upon just cause, any occupancy at any time without a refund.

EMERGENCY

In case of emergency, dial 911. For non-emergency response by Rangers, call 513-521-3980. If you have any questions after office hours, call 513-825-2280.

QUESTIONS

If you have any questions about the above guidelines, call Guest Services at 513-521-7275 for assistance.