

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President William J. Burwinkel opened the meeting with a moment of silence in memory of the victims of the recent high school shooting incident in Parkland, Florida and then led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners – Burt, Burwinkel, Seta, Niehoff  
Staff: Sutton, McDonough, Palmeto, Mowery, Henninger, Roell, Sivak, Rogers, Collins, Bruce, Ference, Creighton, Spencer  
Guests: None present

1. RESOLUTION NO. 3500 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of a couple of payment items. Following a thorough discussion, the Board found the staff explanation acceptable and satisfactory. Upon motion duly made by Niehoff and unanimously carried, the Board approved and signed the Bills & Payroll Resolution.
2. RESOLUTION NO. 3501 - THEN AND NOW RESOLUTION: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Then and Now Resolution.
3. DONATIONS: Upon motion duly made by Burt and unanimously carried, the Board approved accepting the donations received during January 2018. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
4. NEXT BOARD MEETING DATES:

Thursday	March 15, 2018	1:00 p.m.	Winton Centre
Thursday	April 19, 2018	1:00 p.m.	Winton Centre

#### I b - ACTION

5. APPROVAL OF MINUTES: Upon motion duly made by Niehoff and unanimously carried, the Board approved and signed the Final Minutes of the Board meeting of January 18, 2018.

6. RESOLUTION NO. 3502 – CLEAN OHIO CONSERVATION PROGRAM: Upon motion duly made by Burt and unanimously carried, the Board approved and signed the resolution approving filing of applications for Round 12 of the Clean Ohio Conservation Program for 2018.

7. BIDS:

TRIPLE CREEK PAVEMENT RESURFACING: Upon motion duly made by Seta and unanimously carried, the Board awarded a contract in the amount of \$142,977.25 to the low bidder, J.K. Meurer Corporation, for the Triple Creek Pavement Resurfacing project.

LAKE ISABELLA DECK REPLACEMENT AND ACCESSIBILITY IMPROVEMENTS: Upon motion duly made by Niehoff and unanimously carried, the Board rejected all of the bids received for the Lake Isabella Deck Replacement and Accessibility Improvements since all the base bids exceed the published estimate by more than 10%. The Board instructed the staff to review bid details, project scope and the engineer's estimate and re-bid the project.

## II - MONITORING REPORTS

8. MONITORING REPORT - COMMUNICATION AND SUPPORT: The Board reviewed the Monitoring Report for Communication and Support. After a thorough discussion, the Board determined that the Chief Executive Officer was in compliance with the Executive Limitation Policy Communication and Support to the Board and that his responsibilities in keeping the Board informed and supported were being carried out in a reasonable and appropriate manner. Mr. Seta added that the Chief Executive Officer's timeliness in informing the Board of sensitive information is exemplary. Mr. Burt expressed his appreciation for the ongoing staff support and participation during the monthly Board meetings.

## III – GENERAL REPORTS

9. 2017 MARKETING RESEARCH: Jennifer Sivak, Director of Marketing and Public Engagement, attended the Board meeting to present a review of findings from 2017 marketing research including the December 2017 Clout Research telephone survey. Following a thorough discussion of the research findings the Board ordered the report filed for the record. The Board also instructed the staff provide each Board member with a digital copy of the presentation for further review.
10. VINEYARD GOLF COURSE AT WOODLAND MOUND - CLUBHOUSE RENOVATION & ADDITION PROJECT SUMMARY: Ordered filed for the record.
11. PUBLIC COMMENTS: No one requested to address the Board

IV – EXECUTIVE SESSION

A motion was made by Seta and seconded by Niehoff to go into Executive Session at 1:46 p.m. to discuss a potential land acquisition. Mr. Niehoff - Aye, Mr. Seta - Aye, Mr. Burwinkel - Aye, Mr. Burt - Aye

Following the Executive Session, a motion was made by Seta and seconded by Niehoff to reconvene the Regular Meeting at 2:20 p.m. The Roll Call vote was as follows: Mr. Seta - Aye, Mr. Burwinkel - Aye, Mr. Burt - Aye, Mr. Niehoff – Aye

There being no further matters to come before the Board, a motion was made by Niehoff and seconded by Burt to adjourn the meeting at 2:21 p.m.

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ATTEST: \_\_\_\_\_  
Executive Director